

SANDYHOLME BOOKING FORM

CONTACT DETAILS

GROUP NAME: _____	CONTACT NAME: _____
FAMILY NAME: _____	GROUP LEADER*: _____
ADDRESS: _____ _____ _____	TEL (DAY/ EVE): _____ / _____
_____ POSTCODE: _____	MOBILE: _____
	FAX: _____
	EMAIL: _____

* With groups, the organiser must be at least 21 years old. A mixed group (other than where there are children under 7 with parent) must have leaders of both sex.

BOOKING DETAILS

ARRIVAL: ____ / ____ / ____ AT ____ am / pm DEPARTURE: ____ / ____ / ____ AT ____ am / pm (Please confirm actual times one week before arrival) Arrival from 4 pm Departure by 10am (With short breaks, there is some flexibility on arrival and departure times)	NUMBER IN PARTY			
	FAMILIES			
	Adults			
	Children			
	Babies under 2			
	Total			
REASON FOR VISIT: RESIDENTIAL / DAY VISIT	GROUPS			
	Under 18	Over 18		
ACCOMMODATION: (PLEASE TICK) Kimmeridge Unit – sleeps up to 7 <input type="checkbox"/> Studland Unit – sleeps up to 4 <input type="checkbox"/> Lulworth Family Room 1 – sleeps up to 4 <input type="checkbox"/> Lulworth Family Room 2 – sleeps up to 4 <input type="checkbox"/> Lulworth Family Room 3 – sleeps up to 4 <input type="checkbox"/> Durdle Door – sleeps up to 2 <input type="checkbox"/> Whole House – sleeps up to 25 <input type="checkbox"/> There are also 7 occasional beds that can be used if required	Males			
	Females			
	Male Leaders			
	Female Leaders			
	Total			
	(YMCA use only) Final Numbers			

ADDITIONAL INFORMATION / SPECIAL REQUIREMENTS

Any other information you think may be useful e.g. disabled access required etc **(please ring to discuss)**

BOOKING CONFIRMATION

The total cost of my booking is £ _____ and I enclose a cheque as below:

Deposit amount £ _____ (Payable on confirmation of your booking)

Balance amount £ _____ (Payable 60 days before arrival)

(Cheques should be made payable to 'Bournemouth YMCA – Sandyholme')

Deposits

A deposit of 10% (minimum £100) of the total cost is required and must be paid at the time of booking. The balance must be settled 60 days prior to arrival. For bookings made within 60 days of the visit start date the whole amount must be paid in full.

I have read and accept the Booking Conditions and the House Rules (these are published on our website)

Signed: _____ Print: _____ Position: _____

WHERE DID YOU HEAR ABOUT SANDYHOLME?
If you found us on the web, please specify which site.

Bookings enquiries: 07767 202014

Fax: 01202 314219

Email: terry.yarrow@bournemouthymca.org.uk

For bookings, submit this form to:

Terry Yarrow
Projects Manager
Bournemouth YMCA
56 Westover Road
Bournemouth, BH1 2BS

For internal YMCA use only

Accommodation allocation:

Unit allocation: _____

Deposit received: _____ / _____ / _____ **Acknowledged by email / letter:** _____ / _____ / _____

Balance received: _____ / _____ / _____ **Acknowledged by email / letter:** _____ / _____ / _____

Final numbers taken: YES NO (Written in Red above)

Notes: